

**SOUTH EAST ENGLAND REGIONAL ASSEMBLY  
SUSTAINABILITY APPRAISAL SOUNDING BOARD WORKSHOP  
Action Note**

**11 October 2004  
Berkeley House, Cross Lanes, Guildford**

<b>Present:</b>	Riki Therivel	Chair
	Martin Tugwell	South East England Regional Assembly
	Wout Janssen	South East England Regional Assembly
	Pat Ayling	South East England Regional Assembly
	Angela Howard	SEFS
	Preetie Bindra	Rural Advisory Board
	Claudia Chambers	English Nature
	Ian Hepburn	Climate Change & Natural Resource Advisory Board
	Stewart Mitchell	SEERAWP Aggregates Working Party
	Brian Wyld	RAISE
	Harry Rutter	Public Health Observatory
	Trish Haines	Policy Advisory Board
	Fiona Fraser-Boulton	Countryside Agency
	Melissa Bocks	Countryside Agency
	Hilary Herbert	SERTAB
	Graham Tubb	SEEDA
	Roger Lawes	Economic Advisory Board
	Matt Ellis	South East England Regional Assembly/Env Agency
	Eike Muller	GOSE
	Robert Beasley	Environment Agency
	Alistair Fulton	ERM
	Anthony Wright	ERM

**1. Apologies**

Jackie Spiby	GOSE/South East Public Health Observatory
Peter Midgeley	Environment Agency
Louise Whall	GOSE
Jo Cleasby	South East England Regional Assembly
Chris Kenneford	Housing Advisory Board
Steve Williams	English Heritage

**2. Introductions**

Riki Therivel who was recently appointed chair of this Board, introduced herself and requested a round table introduction of everyone else.

**ACTION: To note**

**All**

### 3. Update on Sustainability Appraisal

Since the last meeting of the Sounding Board, consultants ERM have been appointed to undertake the Sustainability Appraisal. An inception meeting with the consultants was held, which Riki Therivel also attended. The initial appraisal has been started.

**ACTION: To note**

### 4. Update on South East Plan

Martin Tugwell updated the Board on the timetable and outline of the structure of the South East Plan. It was likely that the consultants would attend all future meetings of the Sounding Board and keep the Board informed of any new developments on a regular basis.

**ACTION: To note.**

### 5. Feedback on the Scoping Report

A presentation was made by the consultants on the following issues:

- Overview of appraisal objectives, process, deadlines
- Scoping report, including the tasks which have been carried out (review of plans and strategies, baseline data etc)
- Appraisal framework – content of the framework, and how it will be applied at regional and sub-regional levels
- Next steps

A discussion then took place and the following points were noted:

- Spatial Options are being developed alongside the policy framework.
- Table A in the draft Scoping Report is a valuable review of linkages between regional Strategies and a good basis for the Appraisal framework.
- ERM are currently reviewing the availability of information for the sub-regional base line data.
- The framework will set out specific questions used to interrogate the South East Plan.
- The language used in the Appraisal reports will need to be checked carefully to ensure it is clear and non-technical.
- A focussed list of perceived issues would be very useful with star ratings of importance.
- Consultation on the draft scoping report will be undertaken with key stakeholders e.g. statutory environmental bodies, GOSE, SEEDA, Raise, public health, IRF Round Table, lead planners in LA's and the website.

**ACTION: Comments to the consultants via email by 14 October to enable the framework to be completed. ALL**

**6. Date of Next Meeting**

21.10.04 Meeting rearranged and will now take place on:

**02.11.04 @ 14.00**

**7. Any Other Business**

There was no other business

**CLOSE**