

**SOUTH EAST ENGLAND REGIONAL ASSEMBLY
RPC MONITORING WORKING GROUP
06 JANUARY 2006**

Note of Meeting

Present:

Ian Hepburn	South East Forum for Sustainability, Chairman
Ian Beardsmore	Spelthorne District Council (for Jerry Patterson)
Douglas Horner	Confederation of British Industry
John Pounder	Regional Assembly
Nicole Badham	Regional Assembly

Apologies for absence:

Christine Field	Mid Sussex District Council
Jerry Patterson	Vale of White Horse District Council
Paul Harvey	Basingstoke and Deane Borough Council

1. Notes from last meeting

The next RPC Committee meeting is on 1 February. Subject to this change the notes were approved.

2. South East Plan Monitoring Framework

The proposed monitoring framework only comes into effect once the Plan has been adopted (anticipated 2008). In the interim the priority will be to establish improved procedures for data collection and transfer.

Members suggested that the RMR should be a slimmer document with the Assembly drawing upon data produced by other organisations, rather than repeating it. However, contextual data sets will need to be in hard copy as backup for Plenary/Committee debates.

Actions:

- **Need to look at procedures for local authority submission of data and supporting commentary to Assembly so it is available well in advance of publication of LDF AMRs.**
- **LDF AMRs should be reviewed to gain understanding of significant anomalies in delivery against targets.**

- **It was agreed that any specific comments on the proposed indicators would be sent to John Pounder by 18 January latest.**

3. Sub-Regional Monitoring

The approach proposed to sub-regional monitoring was considered to be a pragmatic one which would not place an undue burden on local authorities.

4. RMR2005 – Summary of Key Findings

Members are concerned that data is repeated in too many reports. Preference would be for contextual data to be held on an online database and cross-referenced in RMR. Support for investigating on expanded role for SEE-in in this respect.

Concern that minerals data has been omitted from key findings. This needs to be rectified for RPC report.

Concern that waste data seems to be missing, but accepted that might not be easily accessible. Joint task group of SERTAB and MAG to review, complete and analyse data on waste creation, movements and handling for next year's RMR.

Inconsistency in quality of data provided by local authorities. Concerns to be relayed to full Committee that some authorities have not provided data for Assembly's commercial and leisure survey. Data availability and gaps should be highlighted in summary report.

Any errors in RMR 2004 to be acknowledged.

5. AOB

6. Date of next meeting

- Tuesday, 11 April 2006 at 2.00pm
Kingdom meeting suite, Berkeley House, Cross Lanes, Guildford