

**SOUTH EAST ENGLAND REGIONAL ASSEMBLY  
REGIONAL TRANSPORT CO-ORDINATION GROUP**

**11 DECEMBER 2007  
ACTION NOTE**

**Attendees:**

Martin Tugwell	South East England Regional Assembly (Chairman)
James Renwick	South East England Regional Assembly
Andy Mak	South East England Regional Assembly
Fiona Thorp	South East England Regional Assembly
Peter Hayward	East Sussex County Council
Peter Mann	Oxfordshire County Council
Mark Heverin	SEEDA
Iain Reeve	Surrey County Council
John Buckett	Hampshire County Council
Andrew Renaut	Brighton & Hove City Council
Liz Motherwell	Slough Borough Council
David Cooper	Government Office for the South East
Anne James	Buckinghamshire County Council
Gail Kenyon	Royal Borough of Windsor and Maidenhead
Mike Ford	Highways Agency
Roger Jones	West Sussex County Council
Richard Carpenter	Wokingham District Council
Paul Denyer	Portsmouth City Council
Jon Freer	Bracknell Forest District Council
Steve Hewlett	Medway Council
Mark Moon	Wokingham District Council
Rob Smith	Medway Council

**1. Apologies**

Andy Barton	South East England Regional Assembly
Mick Sutch	Kent County Council
Pete Brunskill	Southampton City Council
John Harper	Milton Keynes Council
Pat Baxter	Reading Borough Council
Paul Harwood	Network Rail
John Slater	Portsmouth City Council
Mike Link	West Sussex County Council

**2. Action Note of Meeting held on 11 October 2007**

- 2.1 A query was raised regarding action on highlighting 'floor status' issues and transport investment; it was agreed that this would be taken up later in the meeting. The minutes were agreed without further comment.

### **3. Matters Arising not elsewhere on the Agenda**

- 3.1 The Group were informed that Andy Barton would be leaving the Assembly in the New Year but that Andy Mak would take over as lead for transport and a secondee would be brought in to take up the issues regarding management of the Regional Transport Board and other tasks.

### **4. Regional Transport Board Meeting 26 October 2007 Update**

- 4.1 Martin updated the Group on the outcomes of the RTB meeting held on 26.10.07. Nick Skellet had been re-elected as Chair. Discussions had been held on matters such as Mobility Management and it had been agreed that the Assembly would identify opportunities to use proposals which had been included in the regional programme to act as exemplar projects. It was also agreed that a seminar would be arranged between the Highways Agency and Local Transport Authorities to focus on sharing work on implementing demand management measures.
- 4.2 The Board also warmly welcomed the initiative taken by the Assembly on the ongoing work on the Bus and Coach Network in the Thames Valley as well as the Sussex Coachway now being led by Richard Walker. The funding is also being shared by the East of England Regional Assembly.
- 4.3 Concerns were expressed over significant implications to the region following the publication of the Rail White paper and the Board have written several letters to the relevant people regarding these. Regarding East West Rail, it was highlighted that both the Assembly and SEEDA had supported further preparatory work on both this project and AirTrack and presentations are being made to the Board at its January meeting to provide updates by both AirTrack and East West Rail Consortium
- 4.4 Other areas discussed were the Regional Programme 2008 and the refresh scheduled for 2008. The Board were also taken through the proposal for handling the cost increase in the Bexhill-Hastings Link Road which the Board supported.

### **5. Monitoring**

- 5.1 Annual Monitoring Report
  - 5.1.1 The Annual Monitoring Report is published each year. The data has been held up this year by the Department hence the transport chapter will be distributed electronically to this Group for comments at the end of this week.
  - 5.1.2 In summary there has been a decrease in the use of cars and a small increase in the rate of rail travel. There has also been a decrease in the number of car school trips. The total distance travelled in the South East is higher than the national average. The amount of freight carried by road has also increased.

- 5.1.3 The information being sought is looking for key messages which can be taken to the Board. The transport chapter to the Monitoring Report will add greater definition to the figures being looked at and this is where we will be looking to see if there are common trends or issues which can be taken up by the Board.
- 5.1.4 The Group were asked to flag up the issues behind the headlines which are of interest to their authorities and at the next meeting, these will be discussed more fully, particularly spatial issues.

**ACTION: The Secretariat to distribute the transport chapter electronically by the end of the week for the Group to comment on and feed back to the Assembly.**

## 5.2 Highways Agency – State of the Network

- 5.2.1 Mike Ford gave a verbal report to the Group and informed them that the 2007 Highway Agency Network Report would be available on their website in two to three months.
- 5.2.2 The HA is to give a presentation to the Regional Transport Board next year on Network Management., using the information contained in the network reports. This will include stress maps which indicate parts the network under most stress, although it was acknowledged that further recognition of junctions leading to the Strategic Route network will be required.
- 5.2.3 A general discussion followed on how the HA could better engage with local authorities, in particular promoting manage and invest, more engagement with the LDF process and managing access from local roads onto the SRN. The HA also highlighted that 30 ramp metering sites have been identified for trials.
- 5.2.4 The HA is also producing safety guidance; the Group issued a request that the HA and the local authorities could work jointly in this area to avoid duplicating advice – however, it was pointed out that the leaflets produced by the HA were not being branded and so could be issued by LAs.

**ACTION: It was agreed that the Secretariat would facilitate a seminar to be arranged sometime between February and March 2008, the results of which would be fed back to the April meeting of the RTB.**

## 6. Refresh of Regional Programme 2008

### 6.1 Draft Questionnaire

- 6.1.1 Andy Mak led the topic on the draft questionnaire which had been electronically distributed for comments some weeks prior to this meeting; response to which were few but useful nonetheless.
- 6.1.2 The discussion largely focused on the package element of the questionnaire, where it was suggested that the current format does not completely capture

the benefits of packages. It was suggested that we could draw upon the experiences of others where packages are currently underway which could then be shared as a template.

- 6.1.3 It was suggested that section E could be revisited by using examples of others on qualitative rather than quantitative factors.

**ACTION: It was agreed that the Secretariat would look at section E again and then distribute to this Group for comments.**

## 6.2 Questionnaire Weightings

- 6.2.1 James gave a presentation to the Group which was then followed by a robust discussion. It was agreed that the questionnaire is required to inform the board of the broad merits of a scheme; however, the process needs to take account of the qualitative merits of a scheme. The secretariat will consider how to incorporate these issues in the prioritisation process.

## 6.3 Overview of 2008 Refresh

## 7. Olympic Transport Plan

### 7.1

## 8. Rail Issues

### 8.1 Network Rail – Strategic Business Plan

- 8.1.1 The Group were briefly taken through this paper and attention was given to the publication of the Strategic Business Plan which they were asked to look at to see if there were any areas of concern to them and report back to the Secretariat.

**ACTION: If there are any effects felt by the franchises, the Group are invited to pass their views to Andy Mak electronically and they will be taken to the January Board meeting.**

## 9. Programme Management and Monitoring

- 9.1 There were no substantive issues to report. The group were informed that the Board had agreed to a cause of action to meet the increase to the Bexhill-Hastings link road, and that the delivery of Baldslow junction will be reviewed as apart of the refresh. In addition, the group were informed that the Isle of Wight no longer wish to pursue the Undercliffe drive scheme; the secretariat, the Isle of Wight and the Government Office will consider future actions in regards to the allocation.

**ACTION:** The Group agreed the recommendations of this paper as a whole.

**10. Items for Information**

10.1 The Group were quickly taken through this paper as time was running out and they noted the contents but had no comments to make.

**11. Date of Next Meetings**

03.04.08	14.00	The Mandolay Hotel, Guildford
19.06.08	14.00	The Mandolay Hotel, Guildford
26.09.08	14.00	The Mandolay Hotel, Guildford