



COUNCILS AND  
COMMUNITIES  
IN PARTNERSHIP

**SOUTH EAST PLAN PARTIAL REVIEW:  
GYPSIES, TRAVELLERS AND TRAVELLING SHOWPEOPLE**

**PRO-FORMA FOR ADVICE FROM LOCAL AUTHORITIES**

<i>Advice submitted by: (list authorities)</i>
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Lead officer	
Telephone number	
E-mail address	
Second contact	

## **A. THE ADVICE PROCESS**

A1. Has the Advice been agreed by elected members in all constituent authorities?

Yes   
No

***If No***

A2. Which authorities have not agreed the Advice?

A3. How were key stakeholders (including the Gypsy and Traveller communities) involved in the GTAA and subsequent processes leading up to the submission of the advice?

**B. NEED AND PITCH PROVISION REQUIREMENTS: GENERAL**

BI. What is the overall requirement for **permanent** (residential) pitches **2006-2011** on which the advice is based?

<i>Advice on BI</i>

<b>Checklist</b>	
If this is <b>not</b> the total estimated in the GTAA please provide explanatory details:	
	The data sources used to reach the pitch requirement
	Methods of calculation
	Any assumptions used



- B3. If benchmarking suggested a significantly different level of need to that identified in the GTAA, please indicate what if any steps have been taken to reconcile the difference (e.g. by assessing the main possible sources of over or under-estimation indicated in the benchmarking report).

If the GTAA conclusions have changed as a consequence please specify how and whether the revised figures have been politically endorsed.

<b><i>Advice on B3</i></b>

## C. DISTRIBUTION OF PITCHES

**Option A:** Please outline a distribution of the number of pitches required for each local planning authority within your advice partnership which seeks to meet identified needs where they arise as identified through the GTAA and existence of unauthorised encampments.

<b>Advice on C (Option A):</b>

<b>Checklist</b>	
If this is <b>not</b> the distribution identified in the GTAA please provide explanatory details:	
<input type="checkbox"/>	The data sources used to reach the pitch requirement
<input type="checkbox"/>	Methods of calculation
<input type="checkbox"/>	Any assumptions used



Supplementary question

D1. Were any of the following criteria taken into account? If so, please outline how was this done?

<b>Protecting and enhancing the natural environment</b>	
<b>General availability of land for development (site allocations, NLUD PDL, register of public sector land, Council land for disposal etc...)</b>	
<b>Making best use of existing or planned infrastructure provision</b>	
<b>Facilitating access to employment opportunities</b>	
<b>Facilitating access to local services</b>	
<b>Meeting Gypsy and Traveller wishes/aspirations</b>	
<b>Widening locational choice for Gypsies and Travellers</b>	

<b>Being fair</b>	
<b>Achieving political buy-in</b>	
<b>Extent of land protected from development</b>	
<b>Other criteria considered (<i>please specify</i>)</b>	

**E. ANY OTHER DISTRIBUTION OF PITCHES**

Please outline any other distribution of the number of pitches required for each local planning authority within your advice partnership.

<b>Advice on E</b>

<b>Checklist</b>	
Please provide explanatory details:	
	The data sources used to reach the pitch requirement
	Methods of calculation
	Any assumptions used

**F. TRANSIT NEEDS**

FI. Please provide a qualitative assessment of the demand for and type of transit provision

<b><i>Advice on FI</i></b>

<b>Checklist</b>
Please provide details of the evidence used for the assessment

F2. How may this assessment be impacted by an increase in the provision of permanent caravan pitches?

<b>Advice on F2</b>

<b>Checklist</b>
Please provide details of the evidence used for the assessment

**G. TRAVELLING SHOWPEOPLE**

G1. Has pitch need for Travelling Showpeople been assessed within your GTAA?

**Yes**   
**No**

***If No***

If an assessment is underway but not yet complete, please indicate the area of coverage and the date you expect to be able to provide the Assembly with a copy of the final report.

Area of coverage	
Report date	

If your Advice area has decided **not** to carry out an assessment of pitch need for Travelling Showpeople, please indicate why.

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G2. What is the total Advice area requirement for Travelling Showpeople pitches **2006-2011** on which the advice is based?

<b>Advice on G2</b>

<b>Checklist</b>	
If this is not covered by your GTAA, or this is <b>not</b> the total estimated in the GTAA, please provide explanatory details:	
	The data sources used to reach the pitch requirement
	Methods of calculation
	Any assumptions used

G3. What is the total Advice area requirement for Travelling Showpeople pitches **2011-2016** on which the advice is based?

<b>Advice on G3</b>

<b>Checklist</b>	
If this is not covered by your GTAA, or this is <b>not</b> the total estimated in the GTAA, please provide explanatory details:	
	The data sources used to reach the pitch requirement
	Methods of calculation
	Any assumptions used

- G4. Please outline a distribution of the number of pitches required for each local planning authority within your advice partnership which seeks to meet identified needs where they arise as identified through the Travelling Showpeople GTAA and existence of unauthorised encampments.

<b>Advice on G4</b>

<b>Checklist</b>	
If this is <b>not</b> taken directly from the GTAA please provide explanatory details:	
	Nature of evidence used
	Methods of calculation of any quantitative assessment

## H. IMPLEMENTATION AND DELIVERY

<b>Checklist</b>
For each element please include details of the evidence drawn on in your Advice

	<b>The cost and type of facilities required on caravan sites</b>
	<b>Estimated implementation costs for proposed level of provision and potential sources of funding</b>
	<b>Responsibilities for delivery and management of pitches (by type), including the role of social landlords</b>
	<b>Anticipated timing of preparation of relevant LDD documents setting out site allocations for Gypsy and Traveller caravan pitches</b>
	<b>Strategic site location criteria which the RSS should include to inform the preparation of the relevant LDDs</b>
	<b>Anticipated split between public and private provision of pitches</b>
	<b>The implications of the diversity of the Gypsy and Traveller population in an area for the appropriate size and number of caravan sites</b>

